

A Vision for Your Community:
Area-Wide Celebration
with
Evangelist R. Darrel Davis,
Foundation Ministries

Western Culture Edition

*Partnering with Your Churches to Reach Your Community with the Good
News of Jesus Christ Through Harvest Evangelism.*

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Who is Darrel Davis?

Darrel Davis, a native of northeastern North Carolina, is a God-called and experienced vocational evangelist with a heart to reach the masses with the good news of Jesus Christ. His vocational ministry began in 1996 as a supply minister, prison ministry volunteer and interim pastor for churches in North Carolina. In 1998, God called him to begin preparing for the ministry of evangelism by going back to college to obtain his Bachelor of Arts in Religion. In 1999, ministry opportunities opened in various churches and he traveled to Romania for his first international ministry experience. Foundation Ministries was born at that time and incorporated in 2000.

While helping conduct Vacation Bible School in Romania, God confirmed Darrel's calling to harvest evangelism. In 2000, he was invited by the Billy Graham Evangelistic Association to attend Amsterdam 2000, a conference for itinerant evangelists. He also continued to conduct revivals in local churches and outreaches in different places. In 2001, he and his wife traveled to the Philippines to work with a local church. Over 400 people met Christ through that trip alone.

In addition to these events, Darrel has worked with other evangelists in area-wide crusades, served as evangelism director for the West Chowan Baptist Association, led the planning team for the WCBA Celebrate Jesus 2000 crusade, spoken on college campuses, led evangelism workshops, spoken in several states and traveled to other countries to conduct evangelistic outreaches. He has served two terms as vice-president and two terms as secretary for the North Carolina Southern Baptist Vocational Evangelists, is a member of the Next Generation Alliance, and COSBE. Darrel is endorsed by the North American Mission Board.

Darrel Davis resides in Pendleton, NC with His wife Penny and son Jeremy.

The Vision of Foundation Ministries Evangelistic Association Inc. is...

To be used of God to reach as many people as possible in many different places with the good news of Jesus Christ through harvest evangelism.

Our Strategy...

To come along side of local churches for harvest events mobilizing the Body of Christ to...

- Pray for the Harvest
- Prepare for the Harvest
- Proclaim the Good News
- Preserve the Harvest.

Pray for the Harvest

By mobilizing the body of Christ to pray for the harvest, we ask God to prepare the hearts of men and women to receive the good news of Jesus Christ and respond in a positive way during the harvest event.

Prepare for the Harvest

Mobilizing the body of Christ to prepare for the harvest means equipping men and women to be workers in the harvest field with a goal of leading people into a deeper commitment to Christ and a lifestyle of personal evangelism.

Proclaim the Good News

Proclaiming the good news through preaching and leading men and women to be His witnesses are the primary tools of the harvest. "Consequently, faith comes from hearing the message, and the message is heard through the word of Christ."- Romans 10:17 NIV

Preserve the Harvest

Preserving the harvest means leading the Church to employ and execute adequate follow-up for every decision made so that those making decisions will become fully devoted followers and witnesses of Jesus Christ.

What is a Celebration?

An evangelistic effort designed to unite as many of your community churches as possible in a concerted effort to reach the unchurched with the good news of Jesus Christ.

Primary Goals

1. To exalt Jesus Christ
2. To evangelize the community
3. To empower the church

Prerequisites

1. A genuine concern for reaching lost humanity in the power of the Holy Spirit
2. Adequate personnel and financial support from the involved churches
3. Suitable facilities to hold meetings

Potential Benefits of an Evangelistic Crusade

1. An increase in prayer mobilization through prayer rallies and Operation Celebration prayer efforts
2. Believers are trained in Friendship Evangelism methods and challenged to make a personal commitment to a Great Commission lifestyle
3. Renewed unity among community churches as they labor together for a common cause
4. An increased awareness of the Church and its activities in the community
5. Proclamation of the good news to the masses
6. Reclamation of inactive church members through promotion and contact efforts

7. Growth in membership through local church preservation efforts

Details of the Partnership

1. An invitation to participate in the effort is extended to Christians and Christian churches of all evangelical denominations agreeing with the purposes and goals of the outreach.
2. Planning of the Celebration is through a local planning team, overseen by Foundation Ministries. The team is composed of laypersons and pastors from the different participating churches.
3. Finances for the crusade effort will be handled locally under the direction of the crusade planning team
4. Funding for the effort comes from churches, individual donors, and local businesses. All funds will be directed to paying for the cost of the Celebration.
5. Funds for the effort should be raised prior to the crusade effort. Every effort should be made to avoid taking offerings during the crusade services.
6. The planning team should reimburse substantiated expenses incurred by our ministry in conjunction with the effort. This includes compensation for a Celebration Coordinator brought in by Foundation Ministries to help plan the effort and/or guest musicians.
7. Love offerings for the work of Foundation Ministries may be taken through local churches. No love offering for our ministry is to be taken during the crusade services. However, offering envelopes and ministry information will be made available to potential donors.

How to Make Your Celebration Successful

First of all, ONLY GOD CAN MAKE A CELEBRATION SUCCESSFUL. All of the planning and preparation is useless if we fail to allow Him to take control and guide our efforts. However, it is important that you consider the following if you want to see a harvest.

1. THIS IS AN EVANGELISTIC EFFORT. It is very important to have that understanding in the beginning and throughout the effort. We must prepare accordingly and plan to make the event attractive to the lost. If the Celebration has a “churchy” feel, then only church people will attend.
2. While public advertising for the event is important, the best advertising for the event is word of mouth. Church members must realize that bringing lost loved ones and friends to the Celebration is the primary way of seeing the harvest. This is why the **Operation Celebration** prayer effort is the most crucial element in the planning of this event.
3. When planning the services, time is a consideration. During traditional revival services most people expect the service to last an hour and a half. However, this is NOT A REVIVAL. Lost people have less patience and a shorter attention span than church people. All elements prior to the message must last no longer than 40 minutes. This will allow a full 30 minutes for message and invitation as well as counseling time afterward.
4. When setting up the platform area, avoid too many decorations and items that are not easily taken down. It is very likely that these items will have to be removed and set up for each service. Don't try to make the platform look like a church platform. It will only impress church people.
5. The size of the crowd is not as important as the type of crowd. The facility can easily be packed with church people, and we want to encourage them to attend. However, our concern is for the unchurched.

Organizational Structure

Required Teams

Celebration Teams

Planning Team

- Prayer Team
- Preparation Team
- Worship Team
- Publicity Team
- Participation Team
- Preservation Team
- Youth Team
- Children's Team
- Finance Team
- Usher/Parking Team

Local Church Teams

Planning Team (Pastor is the Team Leader)

- Prayer Team
- Publicity Team
- Participation Team
- Preservation Team

Planning Team Responsibilities

This team gives overall direction to the Celebration. The Planning Team consists of a Planning Team Leader, Associate Planning Team Leader, Secretary, Treasurer, sub-team leaders and up to five at-large team members from the different churches participating in the Celebration. Care should be taken to make sure that as many participating churches as possible are represented on the Planning Team. The Planning Team Leader should be a capable leader and administrator with a heart for evangelism and a commitment to seeing the Celebration succeed.

Planning Team Leader Responsibilities

1. Provide general oversight and leadership to the Celebration.
2. Serve as public relations spokesperson for the Celebration.
3. Moderate all meetings of the planning team.
4. Lead the Planning Team to develop a budget for its own operation.
5. Lead in the development of the total Celebration budget in consultation with various sub-team leaders.
6. Lead in raising monies needed to accomplish the aims and plans of the Celebration.
7. Be responsible for signing two-signature checks drawn on Celebration account. The Treasurer or the Associate Planning Team Leader should also be able to sign checks.
8. Develop and coordinate a calendar of activities for the Celebration in cooperation with the Celebration Coordinator.
9. Lead sub-team leaders to schedule and conduct training for their team members.
10. Arrange for the training of Team Leaders.
11. Ensure that all committees complete their assigned tasks.
12. Appoint leadership for positions that may become vacant during the planning process.
13. Preside at all public events related to the Celebration.

Associate Planning Team Leader Responsibilities

1. Provide leadership and supervision of sub-teams under the oversight of the Planning Team Leader.
2. In the absence of the Planning Team Leader, preside at all meetings of the Planning Team.
3. Serve on sharing team to help with recruitment of churches
4. Compile and maintain an up-to-date list of churches cooperating in the Celebration.
5. Be responsible for signing two-signature checks drawn on Celebration account. The Treasurer or the Planning Team Leader should also be able to sign checks.
6. Assist in raising monies needed to accomplish the aims and plans of the Celebration.
7. Confirm in writing all contracts related to the meeting place (including Celebration dates, cost of facilities, stipulations in regard to use and so on), rental agreements, contracts, and other legal matters.
8. Verify orders for materials to be used in the Celebration.
9. Arrange for a first aid station and emergency medical help for each service.
10. Accept other assignments made by the Planning Team Leader.

Planning Team Secretary Responsibilities

1. Record minutes of all Planning Team meetings.
2. Transcribe and maintain meeting minutes. Send copies of each meeting's minutes to all Planning Team members and the Celebration Coordinator.
3. Mail notification of meetings and other Celebration correspondence to Team Members and follow them up by telephone.
4. In cooperation with the Associate Planning Team Leader, function as a channel of communication between the sub-teams and the planning team.
5. Accept other assignments made by the Planning Team Leader.

Finance Team Leader Responsibilities

1. Establish a Celebration account with two signature checks and be responsible for signing checks drawn on the account. The Planning Team Leader and Associate Planning Team Leader should be able to sign checks also.
2. File appropriate paperwork regarding non-profit status of Celebration.
3. Assist in raising monies needed to accomplish the aims and plans of the Celebration.
4. Receive and disburse all finances for the Celebration in accordance with authorization of the Planning Team.
5. Deposit all monies received in the Celebration account as authorized by the Planning Team.
6. Maintain accurate records of all monies received and supply final summary of funds received with donor information to Foundation Ministries for their records.

Preservation Team Leader Responsibilities

1. Estimate cost associated with your team budget in consultation with team members.
2. Secure Friendship Evangelism Materials for each personal worker and materials used in counseling activities such as tracts and commitment cards.
3. Secure counseling literature for the children's service if applicable.
4. Recruit personal workers and secure training for those individuals to qualify them to serve during the invitations. (Participating pastors should be contacted for recommendations.)
5. Recruit phone counselors for the Good News For You Radio outreach effort if applicable.
6. Hold pre-service meeting and prayer time with personal workers prior to each service.
7. Oversee personal workers at each Celebration meeting and direct them during the time of invitation.
8. Facilitate follow-up for each person making a decision during the Celebration by leading personal workers to follow up on each decision within 48 hours of initial contact.
9. Send a follow up letter to each person making a decision within 48 hours of initial contact.
10. Compile a list of contact information for each person making a decision and distribute it to participating churches and Foundation Ministries.
11. Encourage churches and assist them as needed in the follow-up emphasis.

Participation Team Leader Responsibilities

1. Estimate cost associated with your team budget in consultation with team members.
2. Serve on sharing team to help in recruitment of churches
3. Recruit team members from each church to help facilitate attendance.
4. Lead team members to develop outreach lists in each church and make contact with those listed.
5. Recruit and train telephone invitation callers in each church through local team leaders and lead them to contact people in their respective communities to personally invite people to the Celebration. Have a special day set aside to do this the week before the service.
6. Notify community organizations that the evangelist is available for speaking engagements at organization meetings during the week prior to the Celebration.
7. Contact community organizations and send letters of invitation to these groups inviting their members to attend services. (e.g. Lions Club, Optimists, Boy and Girl Scouts...)
8. Contact public service organizations and send letters of invitation to these groups inviting their employees to attend services. (e.g. Police, Fire, Paramedics...)
9. Contact other community organizations and send letters of invitation to these groups inviting them to attend services. (e.g. Ball Teams, YMCA and YWCA, social clubs)

Publicity Team Leader

1. Estimate cost associated with your team budget in consultation with team members.
2. Work with other team leaders to secure printed materials needed for their functioning.
3. Identify and use free communication media outside the churches to publicize the Celebration. (e.g. Cable public channels, SECULAR radio public service announcements,...)
4. Decide on, plan, and contract for advertising in the mass communication area. CHOOSE SECULAR ADVERTISING OVER CHRISTIAN ADVERTISING CHANNELS.
5. Oversee the design and production of high quality promotional materials such as, **flyers, yard signs, banners, posters, youth pizza tickets**, handbills, bumper stickers, bulletin inserts and etc. All designs must be approved by Foundation Ministries.
6. Distribute press releases to local media outlets and newspapers and contract for paid advertising.
7. Use church communication to publicize the Celebration (Bulletins, Newsletters, Organizational Programs . . .)
8. Contact SECULAR radio stations, TV stations and local newspapers to arrange for interviews with the evangelist during the week prior to and during the Celebration.
9. Distribute promotional material to businesses, community outlets, individuals, churches, and etc. Make sure all materials are promptly removed after the Celebration services.

Prayer Team Leader

1. Commit to personal daily prayer for the Celebration.
2. Estimate cost associated with your team budget in consultation with team members.
3. Encourage and equip participating pastors to lead their churches in prayer for the events.
4. Involve lay people in participating churches in praying for the Celebration.
5. Contact churches to enlist participants for the **Operation Celebration** prayer efforts and train local church prayer team leaders to use materials. (Provided by Foundation Ministries)
6. Organize and lead a minimum of 2 local church prayer rallies prior to the Celebration.
7. Secure an onsite prayer room for prayer prior to the service and encourage pre-service prayer meeting attendance.
8. Continue to encourage prayer for those who made decisions after the services come to an end.

Music Team Leader

1. Estimate cost associated with your team budget in consultation with team members. **Be sure to include funding for a CCLI event license (information available at www.ccli.com).**
2. Secure instruments/instrumentalists needed for praise and worship team.
3. Obtain all music and supplies related to the music ministry.
4. Help secure special groups or singers for services. No more than one group or singer per service and no more than two songs. Plan for honorariums. (Suggested honorariums: Individuals, \$100, Groups \$300 plus expenses) Verify all contracts one week before engagement.
5. Comments by music leaders and guests should be considerate of the diversity of denominations represented in the services. Potentially divisive issues should be avoided.
6. Secure sound system and qualified PROFESSIONAL personnel to run equipment. Potential persons should supply you with three references of previous events they have worked in. References should be checked!
7. Enlist praise team and choir members from participating churches in cooperation with local church music leadership and assist in preparing them to lead in worship. The choir will sing one special music per service.
8. Plan and publicize a minimum of four choir rehearsals.
9. Plan order of service for each night in cooperation with Evangelist and Music Evangelist. All pre-message introductions, music, public prayers and testimonies should last NO LONGER THAN 40 MINUTES.
10. Special groups and individuals must arrive before the meetings start and set up any needed equipment prior to the service.
11. Sound checks are to be performed prior to each service to eliminate potential sound problems.
12. Lead choir to rehearse with the Music Evangelist before services each night.

Youth Team Leader

1. Estimate cost associated with your team budget in consultation with team members.
2. Work with publicity team to secure pizza tickets for youth night.
3. Work with local church youth leaders to encourage attendance.
4. Secure cafeteria or other room for pizza blast.
5. Recruit help for serving pizza.
6. Estimate attendance and obtain pizza, soft drinks and serving supplies for after service pizza blast.
7. Avoid public references to the time when the pizza will be served. (We want people to come hear the gospel and not just show up for free food.)
8. Travel with evangelism team to local school assemblies and help distribute pizza tickets to students.
9. Ensure facilities are cleaned up after pizza blast.

Children's Team Leader

1. Estimate cost associated with your team budget in consultation with team members.
2. Secure a site for the children's service. (Cafeteria, Auditorium...)
3. Implement child safety program to ensure that each child is returned to his/her parent or guardian. (See appendix for suggestions)
4. Recruit helpers for snack and craft time.
5. Secure all materials needed for service including, craft supplies, snacks and evangelism materials.
6. Work with preservation team leader to make sure personal workers are available to counsel children.
7. Ensure the safety of all children during the service.
8. Assist children's evangelist during service and invitation time.

Usher/Parking Team Leader

1. Estimate cost associated with your team budget in consultation with team members.
2. Secure materials associated with ushering
3. Secure floor plan of each room being used for services and familiarize your team with emergency evacuation procedures.
4. Recruit ushers and parking attendants and train them to assist attendees.
5. Provide volunteer check in station for each service with identification badges for pastors, personal workers and ushers
6. Ensure security during Celebration
7. Prevent outside literature from being distributed at ministry site.
8. Direct parking for the event and guide people to the service area.
9. Provide assistance for people with special needs such as handicapped guests.

At Large Members – Preparation Team

1. Estimate cost associated with your team budget in consultation with team members.
2. Elect a chairperson to head up arrangements.
3. Work to secure all arrangements regarding Celebration.
4. Secure liability insurance for the event.
5. Make lodging arrangements for team members needing lodging.
6. Make meal arrangements for all team members.
7. Make travel and local transportation arrangements for team members as needed.
8. Be responsible for the set up of facilities and equipment and take down.

Recruiting Team Members

When recruiting members for the various teams, careful attention should be given to the make up of each team. If at all possible, each participating church should be represented on each of the teams. Team members, under the leadership of their team leader, should carry out duties assigned to the committee given by the planning team. Each church should be asked to submit recommendations for the teams from their membership.

Some team members will also serve as team leaders for the same local church team for their church. For example, a member of the prayer team will serve as Prayer Team Leader in his or her church. Church representatives on Celebration committees have the same responsibilities for their local church as they have for the area Celebration. They also serve as channels of information from the various teams back to the local church. Team members are responsible for involving local church members in the planning and activities of the Celebration. The pastor should head up the Planning Team in each local church. This team includes the team leaders from the Local Church Teams and the church ministry staff. The key to success is maximum member involvement from each church.

Planning Timeline

8-12+ Months

- Initial contact with exploratory group to share vision
 - Exploratory group contacts as many churches, laypersons and pastors in community as possible to set up a vision meeting
- Vision meeting with Foundation Ministries to share vision with larger group from multiple churches
 - Commitment cards distributed to attendees for initial commitment
- Exploratory group meets to evaluate commitments and determine whether to pursue the Celebration.
- Exploratory group meets with people from vision meeting to form planning team
 - Planning team contacts all churches to invite them to be a part of the Celebration
 - Information package and invitation letter from the Planning team mailed to all pastors and churches in the area
 - Planning Team Leader appoints a five person sharing team with Associate Planning Team Leader and Participation Team Leader as members to visit churches requesting more information on the Celebration
 - Churches are contacted to determine commitment to Celebration
- Planning team issues a letter of invitation to Foundation Ministries and sets date for services with a commitment to pursue the Celebration and name and number of churches initially involved.

6-8 Months

- Planning team meets to begin planning and budgeting process
 - Potential meeting sites are evaluated and contact is initiated for arrangements
- Budgets from planning teams are submitted and budget is set
- Financial need is communicated to participating churches and commitments are secured to receive love offerings or budget commitments
- Post office box and ministry address secured
- Bank account opened and checks ordered
- Recruitment of churches continues

4-6 Months

- Planning team meeting schedule is set
- Training weekend for planning team members provided by Foundation Ministries
- Special music chosen and ordered
- Recruitment of sub-team members begins including, choir and praise team, preservation team, participation team and prayer team
- Planning teams form in local churches to facilitate participation and planning
- Fundraising efforts intensify
- Contact made with local radio station(s) for Good News for You Radio Program if applicable
- Contracts for facilities secured
- Recruitment of churches continues

3-4 Months

- Secure liability insurance for the event
- Promotional materials ordered
- Counseling and follow up materials ordered
- Special groups/singers contracted for events
- Sound system and technician contracted for event
- Fundraising efforts in full swing
- Recruitment of churches should be winding down

2-3 Months

- Most of the budget should be raised or promised by this point.
- Most churches should be committed by this point
- Local church prayer rallies take place
- Begin contacting individuals and businesses to secure additional donations of monies and services.
- Local arrangements for lodging, feeding and transportation of Evangelism Team made.
- First promotional effort through press releases and church promotion begins

- Choir and praise team rehearsals begin
- Mass communication and paid advertising contracted

1-2 Months

- All community promotional materials should be ready for distribution
- Local media contacted to set up interviews with evangelist
- Celebration rally with Evangelist
- First personal worker training session
- Ushers recruited and trained
- Estimate attendance and purchase CCLI one time event license for worship event

1 Month

- **Operation Celebration** begins
- Church recruiting ends – service program submitted to printer for production
- Community promotional materials posted in community
- Preparation of sub teams continues
- Budget should be completely raised at this point

2-4 Weeks

- Letters of invitation issued to community organizations
- Radio and TV advertising begins

1 week

- Reconfirm special music groups and singers
- Telephone invitations by participation team take place
- Evangelist arrives in community for interviews, school assemblies and radio program
- Final personal worker training takes place
- Staging and equipment prepared for set up on site
- Pizza and supplies for youth and children's night on order
- Final music rehearsal takes place prior to pre-service rehearsals

CELEBRATION WEEK

- Services take place including business luncheon and ladies tea
- Follow up on decision makers begins immediately

+1 Week

- Follow up continues – letters sent to decision makers, lists of decisions and contact information distributed to participating churches

+1 Week – 2 months

- Evaluation meeting with planning team
- Final bills settled and financial report issued to participating churches and Foundation Ministries
- Follow up continues until all decision makers are active in a local church

APPENDIX

BUDGET PLANNING SHEETS

OPERATION CELEBRATION TRAINING MANUAL

GOOD NEWS RADIO PROGRAM OVERVIEW

SAMPLE PRESS RELEASE

FOLLOW UP PREPARATION GUIDE FOR LOCAL CHURCHES

FUNDING YOUR CELEBRATION

CHILDREN'S SERVICE SECURITY

CLIP ART

**Celebration Budget Recommendations
Area Wide Celebration**

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1	Planning Team		
2	Prayer		
3	Arrangements		
4	Counseling		
5	Follow up		
6	Music		
7	Publicity		
8	Youth Night		
9	Children's Celebration		
10	Participation		
11	Finance		
12	Ushering/Parking		
13	Other:		
	Sub Total:		
	Contingency (7% of total budget)		
	TOTAL:		

Planning Team Chairperson:

Finance Team Chairperson:

Planning Team Budget Recommendations Area Wide Celebration

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1	Honoraria		
	<i>Celebration Coordinator</i>		
	Music Evangelist		
	Ladies Tea Speaker		
	Sound Technician		
	<i>Special Guest</i>		
	<i>Special Guest</i>		
	<i>Other</i>		
2.	Celebration Church Rally		
	Evangelist Honorarium		
	Music Evangelist Honorarium		
	Promotion		
3.	Local Expenses		
	Liability Insurance		
	Travel Expenses for Team Members		
	Lodging for Team Members		
	Meals for Team Members		
4.	Celebration Newsletter		
5.	Ladies Tea Expenses		
6.	Business Luncheon Expenses		
7.	Other:		
	TOTAL:		

Planning Team Chairperson:

Finance Team Chairperson:

Finance Budget Recommendations Area Wide Celebration

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1.	Bookkeeping		
2.	Check Printing		
3.	Checking Account Fees		
4.	Stationery		
5.	Other:		
	TOTAL:		

Finance Team Chairperson:

Planning Team Chairperson:

Counseling Budget Recommendations Area Wide Celebration

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1.	Friendship Evangelism Material		
2.	Counseling Materials		
3.	Counselor Training Honorarium		
4.	Counselor Identification		
	Name badges or		
	<i>Shirts</i>		
5.	<i>Other:</i>		
	TOTAL:		

Preservation Team Chairperson:

Finance Team Chairperson:

**Follow Up Budget Recommendations
Area Wide Celebration**

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1.	Follow-up Material		
2.	Preparation and Distribution of Letters		
3.	Telephone Calls to Inquirers		
4.	Other:		
	TOTAL:		

Preservation Team Chairperson:

Finance Team Chairperson:

**Participation Budget Recommendations
Area Wide Celebration**

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1.	Outreach Lists		
	Development		
	Distribution		
2.	Phone Contacts		
	Printing Phone Scripts		
	Printing Phone Reports		
	Telephone Calls		
4.	Other:		
	TOTAL:		

Participation Team Chairperson:

Finance Team Chairperson:

Publicity Budget Recommendations Area Wide Celebration

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1.	Advertisements		
	Newspapers		
	Radio		
	Television		
2.	Printed Material		
	Posters		
	Bulletin Inserts		
	Handbills		
	Survey Printing		
3.	Outdoor Advertising		
	Yard Signs		
	Banners		
	Billboards		
	Bumper Stickers		
4.	Other:		
	TOTAL:		

Publicity Chairperson:

Finance Team Chairperson:

**Prayer Team Budget Recommendations
Area Wide Celebration**

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1.	Operation Celebration		
	Prayer Cards		
	Training Material		
	Brochures		
	Distribution of Literature		
2.	Prayer Rallies		
	Promotion		
	Literature		
3.	Prayer Lists		
	Development of Prayer Lists		
	Distribution of Prayer Lists		
4.	Other:		
	TOTAL:		

Prayer Team Chairperson:

Finance Team Chairperson:

**Worship Team Budget Recommendations
Area Wide Celebration**

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1.	CCLI Event License		
2.	Accompanists Honorarium		
3.	Choir Literature		
4.	Musical Instrument Rental		
5.	Special Groups/Singers		
6.	Other:		
	TOTAL:		

Worship Team Chairperson:

Finance Team Chairperson:

Youth Night Budget Recommendations Area Wide Celebration

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1.	Food		
	Pizza		
	Soft Drinks		
	Serving Supplies		
2.	Clean Up of Facility		
3.	Printing of Youth Night Tickets		
4.	Other:		
	TOTAL:		

Youth Chairperson:

Finance Team Chairperson:

Children's Celebration Budget Recommendations Area Wide Celebration

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1.	Child Evangelist		
	Honorarium		
	Travel		
	Lodging		
	Meals		
2.	Child Identification Materials		
3.	Craft Materials		
4.	Evangelism Literature		
5.	Snacks		
6.	Other:		
	TOTAL:		

Children's Chairperson:

Finance Team Chairperson:

**Ushering/Parking Budget Recommendations
Area Wide Celebration**

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1.	Name Badges		
2.	Parking Signs		
3.	Safety Vests		
4.	Flashlights/Glow Sticks		
5.	Other:		
	TOTAL:		

Ushering/Parking Team Chairperson:

Planning Team Chairperson:

**Preparation Team Budget Recommendations
Area Wide Celebration**

Site: _____

NO.	<i>Area</i>	<i>Proposed</i>	<i>Final</i>
1.	Site Rental		
2.	Platform		
3.	Pulpit		
4.	Platform Decorations		
5.	Sound System Rental		
6.	Lighting		
7.	Seating Rental		
8.	Computer Projector and Screen Rental		
9.	Security		
10.	Program Printing		
11.	Other:		
	TOTAL:		

Preparations Chairperson: _____

Finance Team Chairperson:

OPERATION CELEBRATION! TRAINING MANUAL



*A Simple Strategy To Help Prepare For The Harvest Through Prayer
Evangelism*

**By:
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Why Prepare Through Prayer?

In August of 1990, the nation of Iraq invaded and annexed its nearest neighbor, Kuwait. The UN Security Council responded by calling for Iraq to withdraw its military forces and subsequently embargoed most trade with the nation. A massive coalition of military forces from Britain, Egypt, France, Saudi Arabia, the United States and other nations responded to the threat by building up armed forces and invading Kuwait and Southern Iraq. On February 24, 1991, coalition ground forces began their offensive. They surrounded and defeated the Iraqi force in an astounding four days time.

What was it that enabled them to complete their task in such a short period of time? They preceded their ground campaign by bombing the enemy positions from the air! This massive aerial bombing campaign, which started on January 17, 1991, immobilized most of their military and civilian infrastructure paving the way for the ground troops to complete their mission swiftly. If the air campaign had not been successful, the ground battle would have taken months or perhaps years and many more lives would have been lost.

What does this have to do with prayer, you ask? Everything! Think of prayer like you would the massive air campaign. By praying for a harvest of souls prior to your upcoming harvest event, you are paving the way for the “ground forces” to share the gospel with men and women! You are empowering the evangelist or speaker by asking God to prepare the hearts of those attending your area-wide Celebration.

Don't take my word for it; listen to the words of others who know the power of prayer first hand:

“I fear John Knox's prayers more than an army of ten thousand men.” – Mary, Queen of Scotland

“I had rather stand against the cannons of the wicked than against the prayers of the righteous.” – Thomas Lye – Puritan preacher

“...Men may spurn our appeals, reject our message, oppose our arguments, despise our persons -- but they are helpless against our prayers.” – J. Sidlow Baxter – speaker and writer

“For the weapons of our warfare are not carnal but mighty in God for pulling down strongholds...” – The Apostle Paul (2nd Cor. 10:4 NKJV)

Prayer and Evangelism



“A church that strives to evangelize its community without saturating its efforts in prayer is like a race car driver that jumps into a car at the starting line and discovers that the tank has not been filled with gas.” – George Barna, *Evangelism that Works*

Millie Dienert – an international speaker known for her efforts in coordinating prayer for several of the conference events sponsored by the Billy Graham Evangelistic Association – revealed the secret of Mr. Graham’s successful evangelism ministry during the 1998 Billy Graham School of Evangelism which my wife and I attended in Monterrey, California. She said his success was owed to three things: 1) Prayer 2) Prayer 3) More prayer. While it may seem silly to repeat this idea three times, she was underscoring the necessity of prayer in evangelism. Notice, I did not say, the option of prayer. Prayer is a necessity for the harvest. Before we ever talk to men and women about God, we need to talk to God about them.

The Bible is very clear in instructing us to pray for people to come to know Christ. Read what Paul wrote to a young pastor named Timothy:

“Therefore I exhort first of all that supplications, prayers, intercessions, and giving of thanks be made **for all men**, for kings and all who are in authority, that we may lead a quiet and peaceable life in all godliness and reverence. For this is good and acceptable in the sight of **God our Savior, who desires all men to be saved and to come to the knowledge of the truth**. For there is one God and one Mediator between God and men, the Man Christ Jesus, who gave Himself a ransom for all, to be testified in due time, for which I was appointed a preacher and an apostle—I am speaking the truth in Christ and not lying—a teacher of the Gentiles in faith and truth. **I desire therefore that the men pray everywhere**, lifting up holy hands, without wrath and doubting...” 1st Tim. 2:1-8 NKJV (Emphasis added)

From that passage, we see that God desires that all men and women be saved. But, it is also clear that the vehicle he uses to accomplish that desire is the prayers of His people. Why he chose to work through our prayers is a mystery to me. It is one of those questions I am saving up for eternity!

If you want to see relatives, friends, neighbors, co-workers, casual acquaintances, or church prospects come to know the saving power of Jesus Christ, you are going to have to invest some valuable time in prayer. Think of it this way: a parent would never give a bicycle to a child if they knew that the child didn’t really care one way or the other about having a bike. Most children I know of would stand on their heads in the street to get a bicycle or any other toy that their heart desired. They just keep nagging and nagging until the parent gives in and buys the bike. (For a similar biblical example of this, see the parable of the persistent widow in Luke 18:1-8)

While we should never approach prayer in a manner that could be considered nagging, we should fervently bring our petitions before God with a heart of compassion toward our subject. You are praying for the eternal destiny of someone whom God cares about. It is an important matter to God and it should be just as important to you.

The spiritual condition of people apart from Christ

LOST – Matthew 15:24; 18:11

BLIND – 2nd Corinthians 4:3-4

BOUND – 2ND Timothy 2:25-26; Ephesians 2:2

CONDEMNED – John 3:18; Ephesians 2:3; 2nd Corinthians 4:3

UNDER GOD’S WRATH – DESTINED FOR HELL – John 3:36; Matthew 5:22, 29-30; 7:13

HELPLESS – John 6:44, 65; 12:32; Ephesians 2:1

HOPELESS – Ephesians 2:12

Prepare to Pray

“The effective, fervent prayer of a righteous man avails much.” – James 5:16b

Psalm 66:18 states, “If I regard iniquity in my heart, the Lord will not hear.” It is very important to realize that unconfessed sin in our hearts will hinder our praying for the lost. Before you begin to pray for your relatives, friends, neighbors, co-workers, casual acquaintances, or church prospects, take some time for self-evaluation and confession of personal sin. Ask God to show you anything in your life that would hinder your praying. This should be more than just a superficial exercise; you should seek deep personal cleansing from God. “If we confess our sins, He is faithful and just to forgive us our sins and to cleanse us from all unrighteousness. If we say that we have not sinned, we make Him a liar, and His word is not in us.” - 1st John 1:9-10 NKJV

Getting our prayers into SHAPE. Use this acrostic to focus your praying:

- S** → Is there Sin you need to confess?
- H** → Is there some Habit you need to correct
- A** → Is there an Attitude you need to change
- P** → Is there a Promise you have not claimed
- E** → Are you an Example for others to copy

When praying, remember another helpful acrostic - PRAY

- P** ... Begin with Praise and thanksgiving
- R** ... Repent of your sins and Receive cleansing from God
- A** ... Ask God for the things that are weighing upon your heart
- Y** ... Yield to God’s will.

OPERATION CELEBRATION!

Operation Celebration is not unique; it is the same strategy used successfully by the Billy Graham Evangelistic Association known as Operation Andrew. The basic idea behind the method is to list the names of seven people who do not know Christ, pray for them for a minimum of ten minutes per day, seek to cultivate friendships with them opening the way to talk about Christ, and invite them to the upcoming harvest event. With this packet, you received a prayer commitment card. Use this card to list the people you are praying for. Keep or post it in a handy place such as your Bible, refrigerator, a mirror, car dashboard or any other place that will serve as a reminder for you to pray for them. Begin by doing the following:

Look Around You – List names of seven individuals you know who need Jesus Christ. These can be relatives, friends, neighbors, co-workers, casual acquaintances, or church prospects from your church prospect list.

Look Up – Pray each day for these individuals spending at least ten minutes in prayer. Ask God to prepare them to receive Christ as their Lord and Savior and that they would become witnesses for Him. An acrostic “HEART” is included in this section to help you know how to pray for them. Also, ask God for opportunities to show and share the love of God with them.

Look Out – Look for ways to cultivate friendships with them if you do not know them already. Friendship opens the door for the gospel.

Look Forward – Talk with each person about attending the upcoming harvest event. Offer to come by their home and pick them up even if they don’t need a ride.

Look After – Those who respond to Christ or show interest in the gospel need your encouragement. Continue to pray for those who respond and for those who do not.

Have a **HEART!** How to pray for lost people.

H ... Pray that their **Hearts** would be open to the gospel (Luke 8:5, 12)

E ... Pray for their spiritual **Eyes** to be open and that their **Ears** would hear (Matt. 13:15)

A ... Pray for them to understand God’s **Attitude** toward sin (John 16:8)

R ... Pray for the person to be **Released** to believe (2 Cor. 10:3-4; 2 Tim. 2:25-26)

T ... Pray for a **Transformed** life (Rom. 12:1-2)

There are plenty of other ways you can participate in a great commission prayer ministry. Once you begin Operation Celebration you may want to investigate how you can further become involved in prayer evangelism. Consider the possibility of Prayer Walking, the Lighthouse Movement, Houses of Prayer Everywhere, or “Jesus” Video distribution. Talk to your pastor about these ideas. Who knows, God may spark a great commission prayer revolution in your local church through you!

An Invitation to Consecration

Now that you have studied the previous sections, take a few moments to reinforce your commitment to pray for the lost. Fill in the commitment section below...

I _____ consecrate myself to God to the following in an effort to honor God and fulfill the great commission: (Check all that apply)

___ I commit to daily seeking God’s presence and power in my own life through prayer

___ I commit to pray regularly for the evangelistic ministry and the ministerial staff of my church

___ I commit to participate in Operation Celebration and with God’s help, I will do my best to pray daily for the seven people listed on my commitment card and invite them to the upcoming harvest event

Sources Consulted for Operation Celebration Manual

Dupree, Martin H. Praying Your Friends to Christ. Handout & PowerPoint presentation notes. Cary, NC.
Baptist State Convention of North Carolina

Barna, George. Evangelism that Works. Gospel Light Publishers, 1995

Recommended Reading Related to Prayer

Wilkinson, Bruce. The Prayer of Jabez. Sisters, Oregon: Multnomah Publishers, 2000

Cymbala, Jim. Fresh Wind, Fresh Fire. Grand Rapids: Zondervan Publishing House, 1997

**For More information about Foundation Ministries Evangelistic Association contact Darrel Davis at
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info@onlyfoundation.org**

Good News for You Radio Outreach

Objectives

1. Exalt Jesus Christ through radio outreach
2. Answer spiritual questions of callers
3. Promote the Celebration services

Format

1. Targets secular stations. Therefore, airtime may have to be purchased.
2. One hour live caller-focused format.
3. Promoted through Celebration promotional efforts – callers invited to listen through radio advertising, handouts, word of mouth and other contacts
4. Gospel message given through Bible verses and on air gospel presentation
5. Questions answered on air by host evangelist
6. Incoming calls screened by bank of screeners trained to counsel callers who may not appear on air
7. Callers followed up through Celebration preservation efforts

Benefits

1. Gives people who may not attend church a chance to ask spiritual questions
2. Potential to reach many people with the good news and specifically lead some to Christ on air
3. Extended impact on community and benefit to churches through promotion
4. Potential to increase listener base of radio station
5. Increased visibility of Celebration effort

Foundation Ministries Evangelistic Association

PRESS RELEASE FOR IMMEDIATE RELEASE

Date: _____

Contact: _____

Promotion Team Leader Name: _____

Work Phone: _____

Home Phone: _____

No public figure has intrigued humanity more than a Jewish Carpenter who lived about 2,000 years ago. In fact, many people believe His life is the hinge upon which the doors of history swing. Today, more than ever, people are asking questions about Jesus Christ. Who was He? Why did He live? Was His death a mere tragedy? Is He relevant to the post-modern twenty-first century world?

Get the facts and decide for yourself. A special community-wide Celebration service is scheduled for _____ **Date(s)** at _____ **(Meeting Location)**, with internationally known evangelist R. Darrel Davis of Foundation Ministries leading these services. Foundation Ministries is an interdenominational non-profit ministry dedicated to sharing the life-changing good news of Jesus Christ with people from all walks of life.

The churches involved in this effort have a sincere desire to help answer some of the hard questions of life, and to help meet the needs of the total person: spiritual, emotional, intellectual, and social.

(Run a brief list of special public services and activities planned here)

Everyone is invited to attend these exciting service(s). _____ **(Meeting location)** is located at _____ **(Name)** at _____ **(Phone number)**. For more information, please contact: _____

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Follow Up Preparation Guide

To Be Distributed to Local Churches by Preservation Team Leader

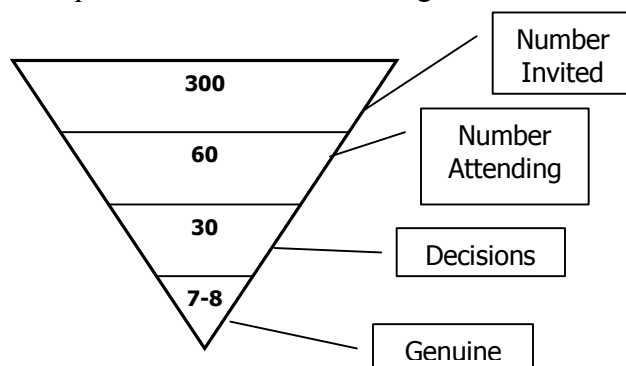
The Importance of Intentional Follow-up

Adequate follow up procedures are vital to the success of any harvest event. After all, Jesus commissioned His church to “go and make disciples of all nations...” (Matthew 28:19 NIV) A Christian disciple by definition is someone who follows Jesus. Many times we as so preoccupied with someone receiving Christ as Savior during a harvest event that we lose sight of the fact that salvation is not an end in itself. Consequently, the new Christian is saved and forgotten about.

Just as a newborn baby needs special care, nourishment and love to grow and be healthy, so does the new born Christian. Simply hoping they will attend church is not enough; they need special attention particularly during the first few months of their new life in Christ. This is why we implore you to build a follow up plan that will help intentionally assimilate new Christians into the local church body. In addition, we strongly recommend that rededications and other decisions be followed up.

The Law of the Inverted Triangle of Discipleship

Harvest events are always subject to the law of the inverted triangle of discipleship. Simply put, some of the salvation decisions made during the harvest event will not be genuine. However adequate follow-up will help curb this problem. Look at the triangle illustration below:



The numbers in this illustration are arbitrary but will help illustrate the point. In any harvest event, a large number of people are invited, but only a portion of those will actually attend one of the harvest services. Out of those attending, an even smaller number will make a decision for Christ. About one-fourth of those who make decisions will be genuine. That sounds disappointing indeed. However,

adequate and immediate follow-up can help improve the number of genuine decisions made if the gospel is explained and presented again in the follow-up process. In fact, if “in-home” follow-up is used, other people in the household may hear the gospel and believe! This is much more encouraging.

Recommendations for Follow-up Plans

The Preservation Team Leader for the Celebration is in charge of the follow-up for all decisions made. However, they are not the only link in the chain. The local church pastor and lay leaders play a vital role in the process. Generally speaking, people are more likely to respond positively to lay leaders who make follow-up contacts than they are to staff members. This does not mean that staff should not participate in the process. It does mean that it is not enough for the pastor or staff member to follow-up. Lay follow-up is vital to retaining new Christians.

Generally we recommend local churches adopt the following as a minimum:

A new Christian class – this class should include sessions on the gospel, prayer, the Bible, baptism, and witnessing. You may also want to include the vision and goals of the church in your training. The class should begin no later than two to three weeks after the harvest event. There are many good new Christian courses available in Christian bookstores or through your denomination.

In-Home follow-up – within one week of the event, a member of the Local Church Preservation Team should visit every one who made a decision. Their visit should include a gospel presentation to make sure the person making a decision understood what they did.

Enrollment in Sunday school – This is the responsibility of the Sunday School director. Do everything possible to make sure the new Christian is present in Sunday school the following Sunday after their decision. This enrollment should take place no more than one week after a decision.

Follow-up contact from the Pastor – It may be wise to mail a letter and follow-up after several days with a phone call.

Funding Your Celebration

Raising Money for the Greatest Cause of All – Eternal Life

Myths of Fundraising

Myth #1: Fundraising is a necessary evil

Fact: Fundraising is a spiritual opportunity and a great way to be involved with God's work. It is a pleasure.

Myth #2: God's work done God's way will never lack God's supply.

Fact: So, if you lack money, what is to blame? You're not doing God's work, you're not doing it God's way, or God's supply has run out? Fundraising requires hard work, which God honors.

Myth # 3: If we could only find a 'Sugar Daddy' donor to underwrite the Celebration.

Fact: Sugar Daddy's don't want to be big Sugar Daddy's. They want to see others involved. Plus, when people give financially, they are more inclined to get involved physically.

Myth # 4: You are always asking for money.

Fact: Ministry requires money. A need for money is a sign of life and vitality. Dead ministries don't need money.

Three Essential Truths

1. People need to give.
2. You need to ask.

3. You need to ask often.

Sources of Funding for Your Celebration

1. Churches
2. Individuals
3. Christian Businesses
4. Businesses

How To Fund your Celebration

1. **Invest** – Before you can raise funds for the Celebration, you should demonstrate your own support by donating. Even a “small” gift goes a long way toward showing your support to potential partners.
2. **Impart** – Share with the potential partner what the Celebration is all about, the dates and location of the services, the types of events being held, and information about the evangelist.
3. **Inspire** – Discuss the potential benefits to area churches and the Kingdom with the potential partner. (e.g. Unity among the churches, souls saved, increased prayer...)
4. **Invite** – Invite the potential partner to join you in supporting the Celebration with a specific donation amount. This means you must know something about your contact.

Children's Service Security

In order to ensure the safety of children attending the special children's service, it is necessary to have a special identification system in place so that each child is returned to his or her parent or guardian at the end of the service. Here is a simple suggestion for implementing a safety program.

1. Obtain a roll of numbered prize tickets like those used for raffles and events. They can be purchased at Wal-mart or an office supply store.
2. Using Avery mailing labels (or equivalent) record the last three numbers of the prize tickets in one corner of each label leaving room to write the child's first name only on the name label.
3. When children arrive, have them check in at registration tables before entering the children's ministry area with their parent or guardian.
4. Each child's full name is recorded at the check-in station with the number corresponding to the prize ticket and name label.
5. The parent or guardian will receive the prize ticket(s). **THEY MUST PRESENT THE TICKET(S) AT THE REGISTRATION TABLE WHEN PICKING UP THEIR CHILD(REN)**

During the service, the following should be observed:

1. Children should not be allowed to leave the room without supervision of two helpers.
2. A bathroom break should be planned for halfway through the service. Children should be escorted to the bathroom by two helpers. **HELPERS DO NOT GO INTO THE BATHROOM WITH THE CHILDREN UNLESS THERE IS AN EMERGENCY.**
3. Snacks should be prepared before the service and portioned out for each child. They should be served in the room where the ministry is taking place and ready for the children as they sit down in the snack area. Craft time should be conducted in a similar manner.
4. No observers should be in the room except helpers, parents, ministers and guardians of children. Youth should not be allowed unless they are helpers.